# Thinkorswim Procedures and Notes

**Paper Money Setup:**

1. Go to -> “Home Screen”
2. Set “Account Info.”
3. Create “Watchlist”

**Placing Trade:**

1. Go to -> “Trade” Tab
2. Select stock to be traded
3. Select “Ask X” to Buy or “Bid X” to Sel
4. Select “Trade Grid”

**Adjust Account:**

1. Select “Activity and Positions” tab
2. On right side of “Position Statement” window -> Select "Adjust Account”

**Scan (Early Moning):**

A screenshot of a video editing program

Description automatically generated